How to PURCHASE TEXTBOOKS ONLINE from the MCC Bookstore USING YOUR SCHEDULE:

Enter www.monroecc.edu/go/bookstore into your browser.
• Click the **Textbooks Tab**
• Select **Shop Your Campus**
> *For online courses - select Brighton as your campus*
> *If you're taking courses at both campuses, you will have to order separately*

• Read and Accept Terms & Conditions
• Search by **CRN or COURSE**
> Using **CRN**: Type in the CRN and click enter, the course will populate below
> Using **COURSE**: Select from the drop down your term i.e. F20

• Click **Department**, scroll and select your department
• Select **Course and Section #**
• Repeat for all your courses
• When all courses are listed, scroll down, and click **View Your Materials**
• This will bring you to your course materials list.
> **REQUIRED** - Professor requires for course
> **RECOMMENDED/OPTIONAL** - Not required, but may be helpful
> **PRINT** - Physical copy of textbook or access code
> **DIGITAL** - Online Access *(may be rented or purchased)*

• Add items to your cart
• Click **Continue Checkout** *(twice -- once for each page)*
• There will be **3 pop-ups**:
> **1)** If you added a used book to your cart and we do not have any used, you will be given a new book at the new book price.
> **2)** If your instructor changes the materials of the course after you place the order, do you want the system to automatically add items to your order?
> **3)** Do you prefer New or Used books?

• Click **payment options**
• Login – use your **full MCC student email address**
• Select Shipping Method
  PICKUP ORDER OR SHIP ORDER
> If shipping to your residence –
> verify billing and shipping address
> *(Changes can be made here)*

• Choose Payment Options *(this is a dropdown)*
> Financial Aid (must have M#)
> Credit Card
> Gift Card

Your order total is AUTHORIZED and based on the pricing of new books even if you selected used.
• Submit Payment

Monroe Community College
STATE UNIVERSITY OF NEW YORK

MCC ASSOCIATION